



**Snohomish County Chiefs' Association
Board Meeting
1:00 p.m.
May 24, 2023**

PRESENT: Thad Hovis **President** South County Fire
Dave Kraski **Vice-President** North County Fire (absent)
Eric Andrews **Medium Agencies Director** Sky Valley Fire
Keith Strotz **Small Agencies Director** SCFD19 (absent)
Jim Haverfield **Treasurer** SCFD17
Travis Hots **Immediate Past President** SCFD22
Susan Bjorling **Executive Assistant** South County Fire

A. **Call to Order** Meeting called to order at 1301 hours.

B. **Adopt/Adjust Agenda** The agenda was adjusted to add:

Discussion regarding rescheduling the September general membership meeting.

C. **Minutes**

Action: Chief Andrews made a motion to approve the minutes from the March 2023 meeting. Chief Haverfield seconded the motion. Minutes were unanimously approved.

D. **Old Business**

Consortium RFP Kickoff

President Hovis shared that the Berk & Associates study kickoff will take place on May 31st. He encouraged full participation in the workgroup.

SCTO Class Cancellation Fee

SCFCA paid a large cancellation fee due to the cancellation of the previously scheduled class. It has been determined that the fee can be applied to a rescheduled event. The Executive Board agreed that the SCTO group should be directed to reschedule the class and promote it heavily prior to the date it's set to be held. Chief Hovis will reach out to DC Greg Osborne to discuss the SCTO's plan.

E. **New Business**

Discussion Regarding Rescheduling the September General Membership Meeting

The September general membership meeting will fall on September 11. To allow members to attend events in memorial to the national events of that day, the Executive Board will present a rescheduling option to the General Membership- either the following Tuesday September 12th, or Monday, September 18th.

F. **Committee Updates**

None

G. Announcements/Good of the Order

Dr. Cooper, in recognition of his eleven years of service as the Snohomish County Medical Program Director, will be presented with an award at the June 5, 2023, SCFCA general membership meeting.

H. Adjournment

The meeting adjourned at 1319 hours. The motion was made by Chief Haverfield and was seconded by Chief Hots.

Minutes prepared and submitted by: Susan Bjorling
Executive Assistant, Office of the Fire Chief
South County Fire

Next Meeting: Wednesday, August 23, 2023
1:00 pm

Attachments: